

PROPERTY MANAGEMENT COMMITTEE

February 24, 2011

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Charlie Baum
Commissioner Adam Coggin
Commissioner Carol Cook
Commissioner Gary Farley
Commissioner Robert Stevens
Commissioner Matt Young
Commissioner Allen McAdoo, C

OTHERS PRESENT:

Ernest Burgess Laura Bohling
Robert Arnold Ben Mankin
David Kline Becky Shelton

Chairman McAdoo presided and called the meeting to order at 5:30 p.m. with six members being present at that time.

MINUTES:

"Commissioner Farley moved, seconded by Commissioner Cook, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

JUDICIAL BUILDING REPAIRS:

Laura Bohling, Circuit Court Clerk, advised she has met with Mr. Mankin of the Maintenance Department and has found out she does not have access to the work order system. Ms. Bohling is working with OIT to correct this issue. Ms. Bohling advised she has no problem with Mr. Mankin or his department but is just trying to work on deferred maintenance. Mr. Mankin advised the roofers were on site last week and it will take trial and error to correct the roof problem.

The Committee was provided information on County facilities maintained by the County Maintenance Department including the number and status of work orders. There are 26 facilities maintained by four full time employees and one part time employee. There are 33 properties mowed by one person. The Committee will advise at the next meeting if it approves the form of the report submitted and if there are any requested changes. Following discussion,

"Commissioner Cook moved, seconded by Commissioner Young, to accept the report on the Judicial Building. This motion passed unanimously by acclamation."

"Commissioner Farley moved, seconded by Commissioner Young, to approve the preliminary report submitted by Mr. Mankin. This motion passed unanimously by acclamation."

Mr. Mankin is to report quarterly.

COUNTY FUEL DEPOT:

Mayor Burgess advised he has investigated the fueling situation at the jail property as to what is currently there and advised if diesel was placed at the jail the facility would have to be upgraded and with the proposed jail renovations this still needs more study. Additionally, the County Mayor has sent a letter to the City to see if it was willing to consider sharing the City tanks. The City has tanks on Main Street and Florence Road which would be good for use by ambulances in the north end of the County. Following discussion,

"Commissioner Young moved, seconded by Commissioner Coggin, to receive the report on the fuel tanks. This motion passed unanimously by acclamation."

SONS OF CONFEDERATE VETERANS REQUEST:

Mayor Burgess advised a request has been received from the Sons of Confederate Veterans to place a flat tablet in the area in front of the Confederate monument on the northeast side of the Public Square at no cost to the County. The tablet would list the regiments

that men from Rutherford County served in during the Civil War. The Committee was advised the national convention for this organization will be held at Embassy Suites next year. Mayor Burgess advised although the Sons of Confederate Veterans has advised it will pay for the tablet, the County may help with the foundation work. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Coggin, to approve the Sons of Confederate Veterans place a flat tablet in the area in front of the Confederate monument on the northeast side of the Public Square. This motion passed unanimously by acclamation."

PRELIMINARY PLANS FOR RENOVATION OF SHERIFF'S DEPARTMENT:

Sheriff Robert Arnold presented an expansion plan and master plan which incorporated the expansion. The Committee was advised the addition fits on the north side of the current building and provides for a 33,060 square foot addition, 5,863 square foot sallyport and renovation of 27,000 square feet. The last expansion at the jail was 1998. The kitchen as currently configured was built for 200 inmates and the jail currently houses 753. Sheriff Arnold advised the City of Murfreesboro has donated a short bus for transporting inmates and the same is currently being painted. The short bus cannot be pulled into the facility for loading and unloading. With the addition of the sallyport, the project is estimated at \$9,000,000. The Committee was advised the Sheriff is currently having to rent office space for Drug Enforcement and the ICE Unit which is being paid out of the drug funds but this is being used up and the County may at some point have to pay this rent.

Mayor Burgess advised the County does collect a litigation tax that can support \$8,000,000 in debt but the fund was used on the Correctional Work Center and Juvenile Detention Center. The money will have to be borrowed for the construction of the jail addition. The litigation fund should be able to fund the design for the addition, some of the FF&E and repair of the brick facia on the tower. The plans as presented are \$180 per square foot for the addition and \$120 per square foot for the renovation.

Chairman McAdoo questioned the core size of the kitchen built for 200 advising it cannot continue to feed the current 750 population. Commissioner Farley advised the Commission knows it will have to have an expansion at some point and money spent on the design is not wasted as it will get a firm cost for further consideration. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Cook, to look at funding the design of the jail expansion/renovation. This motion passed unanimously by roll call vote."

Mayor Burgess advised it would be necessary to move expeditiously with the brick work on the tower as it is an emergency situation and he was just advising the Committee and will keep the Committee posted. Sheriff Arnold advised the jail is concrete block built like a bunker. The brick is the problem and it is just facia. Mayor Burgess advised the brick has to be corrected as falling brick is the problem.

GENERAL CAPITAL PROJECTS REPORT:

The Committee was provided the General Capital Projects Report for its use and information. Following discussion,

"Commissioner Farley moved, seconded by Commissioner Young, to receive the General Capital Projects Report. This motion passed unanimously by acclamation."

RECOMMENDATION ON NAME NEW VOLUNTEER FIRE DEPARTMENT BUILDING:

Commissioner Young suggested the new volunteer fire department building be named in honor of Joe McCluskey. Chairman McAdoo suggested the naming of a building may need to go to the Steering Committee. Mayor Burgess suggested holding up to see if there were any other suggestions with a discussion at a later date.

There appearing to be no further business to come before the Committee, Chairman McAdoo declared the meeting adjourned at 6:18 p.m.

ALLEN MCADOO, Chairman